

Syllabus for English 350: Reading and Writing Skills

Semester & Year:	Spring 2014
Course:	Engl. 350 K5541
Number of Credits/Units:	6
Day/Time:	MWF 10:30-12:05 Room 3
Location:	MWF 12:15-1:20 Computer Lab
Instructor's Name:	Terry Compton
Contact Information:	Office mailbox: HTEC Office hours: Friday 10:00 – 10:30 Email: terry-compton@redwoods.edu Phone (message only): 530-625-4846

Course Description

A pre-collegiate, competency-based course emphasizing the acquisition and integration of basic academic reading and writing skills. Students develop reading strategies necessary for simple academic reading and write extended formal paragraphs and basic expository essays. The lab component of the course is scheduled in the Writing Lab, where students practice basic reading and writing skills and receive essential tutorial support in reading strategies, in writing, and in sentence skills.

Student Learning Outcomes

1. As a reader, identify the main idea and its major and minor support in simple academic articles.
2. Recognize that writing involves many steps, which include generation of ideas, organization of information, development of general and specific support, revision, and editing.
3. Generate and organize general and specific support derived from personal experiences to develop a point in a paragraph and in a basic essay.
4. Formulate and support a thesis in a unified, coherent, and well-developed basic expository essay.
5. Apply basic grammar, usage, and punctuation rules in writing with special attention paid to sentence boundaries.
6. Employ the Writing Lab to enhance and to support basic academic behavior and habits necessary for college success.

Required Books and Materials

1. Anker, Susan. *Real Writings with Readings*. 4th ed.
2. DiYanni, Robert. *Putting It Together: Basic College Reading in Context*.
3. *The American Heritage Dictionary* or other collegiate-level dictionary.
4. Flash drive or other computer memory storage.
5. Various notebooks, paper, pens, and so forth, to complete assignments.

Grading

A (90-100%) **B** (80-89%) **C** (70-79%) **D** (60-69%) **F** (0-59%)

- 20% 4 paragraphs at 5% each (SLO 2-6)
- 20% 2 essays at 10% each (SLO 2-6)
- 10% Sentence Skills & Writing Competencies (SLO 5-6)
- 10% Reading Comprehension (SLO 1)
- 10% Vocabulary Journal (SLO 1, 5)
- 10% Lab attendance and participation (SLO 6)
- 10% Reading Comprehension Final Exam (SLO 1)
- 10% Exit Portfolio (SLO 2-5)

Attendance

Attendance is required. Students should attend class regularly and arrive on time. **Excessive absences** (more than 4 in the first 4 weeks or 8 in the first 8 weeks) are grounds for being dropped from the class. Separate attendance is taken for lab and constitutes 10% of your grade.

Expectations

1. Students should participate in class activities, have all homework complete, and turn in assignments in a timely manner. Late essays will be docked one full grade unless arrangements are made with the instructor prior to the due date.
2. All formal writing assignments must be typewritten and formatted according to the MLA Guidelines.
3. Cell phones and other personal electronic devices should be turned to vibrate during class. **IT IS NOT OKAY TO TEXT OR RECEIVE TEXTS DURING CLASS.** If you must take an emergency call, quietly leave the room. Notebook computers may be used only during time devoted to in-class essay writing or in lab.
4. Please take advantage of the tutoring services available to you.
5. You must submit the final portfolio in order to earn a passing grade in the class.

Special Accommodations

College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS.

Academic Misconduct

Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an "F" in the course.

The student code of conduct is available on the College of the Redwoods website at:
<http://www.redwoods.edu/District/Board/New/Chapter5/Ap5500.pdf>

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

English 350 Schedule: Spring 2014

Numbers are text chapter numbers unless otherwise noted. The schedule and syllabus are subject to change. RW = Real Writing. PIT = Putting it Together.

Week	Reading Competencies	Writing Competencies	Sentence Skills Competencies
Week 1 January 20	RW 42 "The Joys of Reading..."	RW 39 Narration RW 1 Critical Thinking	RW 2 Writing Basics
Week 2 January 27	RW 39 Narrative essay PIT 1 Active Reading Vocab Journal	RW 3,4 Topics	RW 19 Basic Sentence
Week 3 February 3	PIT 2 Vocab Vocab Journal	RW 5 Support RW 6 Drafting RW 40, RW 9 Illustration	RW 20 Fragments
Week 4 February 10	RW 40 "To Stand..." PIT 3 Vocab Vocab Journal	RW 7 Revising	RW 21 Run-ons
Week 5 February 17	PIT 4 Topics/Main Idea Vocab Journal	RW 10 Description	RW 31 Word Choice RW 32 Confusing Words
Week 6 February 24	PIT 5 Supporting Detail Vocab Journal	RW 41 Descriptive essay	RW 27 Coordination and Subordination
Week 7 March 3	PIT 6 Main Idea Vocab Journal	RW 11 Process Analysis	RW 22 S-V Agreement
Week 8 March 10	Pit 7 Patterns of Org Vocab Journal	RW 42 Process essay	RW 23 Verbs

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Week 9 March 17	SPRING BREAK		
Week 10 March 24	PIT 8 Vocab Journal	RW 13 Definition	RW 34 Commas
Week 11 March 31	PIT 9 Vocab Journal	RW 44 Definition essay	RW 29 Sentence Variety
Week 12 April 7	PIT 10 Vocab Journal	RW 47 Argument	RW 35 Apostrophes
Week 13 April 14	PIT 11 Vocab Journal	RW 47 Argumentative essay	RW 36 Quotation Marks
Week 14 April 21	PIT 12	RW 17 Essays Exams Portfolios	RW 37 Other Punctuation
Week 15 April 28	PIT 13		RW 24 Pronouns
Week 16 May 5	PIT 14 Reading Final	Final essay	(Finals week 5/12 – 5/16/14) RW 25 Adjectives and Adverbs